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SCHREIB MIT Persönlicher Schulbedarf

Explanation on school supplies

In addition to their regular monthly requirements, children, teenagers and young adults receive **benefits for education and participation - Leistungen für Bildung und Teilhabe**. This also includes a contribution to personal school supplies.

Who receives this benefit?

School pupils who

- attend a general or vocational school
- do not receive any training payment
- are younger than 25 years old
- receive benefits in accordance with Book II of the Sozialgesetzbuch (SGB II).

What are personal school supplies?

Pupils receive this benefit as a lump sum to purchase the items they require at the beginning of a school year. In addition to a school bag, this also includes stationary, calculation and drawing materials, e.g. workbooks, pens, coloured pencils, pair of compasses, set squares and erasers.

How is the benefit performed?

The benefit is paid out twice a year as a lump sum at the beginning of a school semester.

The payment is transferred onto your account on 1st August to the amount of 70,-€ and on 1st February to the amount of 30,-€.

How does it work?

For pupils who already receive benefits according to the SGB II, an additional application is not required. Anyone receiving SGB II benefits automatically receives this benefit for their children in full-time compulsory education if the stated pre-conditions are fulfilled.

For pupils who are 15 years old and over, it is essential that a certificate of school attendance is presented to MainArbeit.

If your child is only a year one pupil, please provide us with a certificate of enrollment for your child. This certificate is available at school.



KOMM MIT Klassenfahrten & Ausflüge

Explanation on excursions and school trips

In addition to their regular monthly requirements, children, teenagers and young adults may receive **benefits for excursions and school trips - Leistungen für Bildung und Teilhabe**.

Who can apply for these benefits?

Nursery school children and School pupils who

- attend a general or vocational school,
- do not receive any training allowance,
- are younger than 25 years old
- receive benefits in accordance with Book II of the Sozialgesetzbuch (SGB II).

Which expenses can be covered?

Expenses are being covered for

- all **one-day** school and nursery school excursions which take place within the approval period
- **several-day** trips from the school - and similarly for trips with the nursery school (KITA), but not for trips from the day nursery.

How does it work?

One-day excursions

If a one-day or several-day trip/ field trip is planned, then you will receive a letter from the school or the nursery school.

This letter states destination, the date of the trip, and also the amount that you have to pay for your child to participate in the trip.

You can apply to MainArbeit for the costs to be paid for this trip.

To do this, simply take the **KOMM MIT: Ausflüge & Klassenfahrten (Excursions & school trips)** form.

Please complete the front page of the application, enclose the parents' letter and send everything to MainArbeit.

If you don't have the parents' letter, ask the school or nursery school to fill out the reverse side of the application send the completed form to MainArbeit.

Your Administrator will check the application and upon approval, the annual amount of 120,-€ will be credited to the Bildungskarte (education card). If your child has not yet been issued an education card, it will be sent to you together with the permit.

Information about the education card can be found at www.bildungskarte-offenbach.de

Which costs cannot be paid?

- Pocket money for additional expenses during the excursion
- Costs for utility objects (e.g. for a travel bag or bathing clothes) - even if these are stated on the packing list.



Explanation on school transport

In addition to their regular monthly requirements, children, teenagers and young adults receive [benefits for education and participation - Leistungen für Bildung und Teilhabe](#). This also includes taking over the [costs for school transport](#).

Who can apply for these benefits?

School pupils who

- attend a general or vocational school
- have to use public transport (bus or rail) for their route to school
- do not receive any training payment
- are younger than 25 years old
- receive benefits in accordance with Book II of the Sozialgesetzbuch (SGB II),

How is the benefit performed?

If a pupil has already completed full-time compulsory education (10 school years) and is dependent on public transport to attend their school, then their school transport costs can be paid for them.

To do this, simply take the [FAHR MIT: Bus & Bahn \(Busses & Trains\)](#): form, complete the application, enclose a school attendance certificate and send it all to MainArbeit.

Your Administrator will check the application and, if the stated pre-conditions apply, then a travel.

As long as fulltime compulsory education applies, the school office (Schulamt) is responsible:

Secondary school (extended)	up to and including 10th grade
Realschule	up to and including 10th grade
High School (G8-Gymnasium)	up to and including 9th grade
High School (G9-Gymnasium)	up to and including 10th grade

First year of special Educational Programs (BGJ, BVJ, EIBE, etc.)



LERN MIT Nachhilfe & Lernförderung

Explanation on tuition

In addition to their regular monthly requirements, children, teenagers and young adults receive **benefits for education and participation – Leistungen für Bildung und Teilhabe**.

This also includes additional **extracurricular tutoring/learning support**.

Who can apply for these benefits?

School pupils who

- attend a general or vocational school
- do not receive any training payment
- are younger than 25 years old
- receive benefits in accordance with Book II of the Sozialgesetzbuch (SGB II)

What is extracurricular tutoring/learning support?

Sometimes pupils find it hard to learn a subject, and then their grades in the class tests are poor. If the low performance continues, then the report card grade may not be sufficient. This may be prevented by applying for tutoring costs to be paid for active work on this learning difficulty and appropriate support.

The pre-condition is that the school confirms a support requirement, recommends tutoring and no other comparable school provision exists or is sufficient.

Tutoring lessons are eligible in two subjects, for two hours per week.

The assumption of costs can be requested after the autumn holidays. The duration may not exceed six months.

How does this work?

An application can be submitted for the costs of tutoring to be paid from the autumn holidays onward.

To do this, simply take the **LERN MIT: Nachhilfe & Lernhilfe (tutoring & learning support)** form, and complete the upper half of the front page of the application.

Ask the school to complete the lower half of the front page because an estimation of the teachers/school is also required with the application.

Please have the back of the application filled out by the provider of tutoring / learning support.

Reasonable costs for suitable and necessary tutoring will be covered by MainArbeit. The payment is made directly to the service provider.

If the learning difficulty cannot be remedied within an approval stage, then please file a new application.

When can tutoring/learning support not be approved?

- If the school does not confirm the necessity, or the performance level is better than satisfactory
- If the pupils low performance is attributable to unexcused absence days or continuous misbehaviour of the pupil
- If a recommendation of a better school type is exclusively desired.



ISS MIT Mittagessen in KITA & Schule

Explanation on lunch meals

In addition to their regular monthly requirements, children, teenagers and young adults receive benefits for education and participation – Leistungen für Bildung und Teilhabe.

This also includes taking over the costs for communal midday meals at nursery school and school.

Who can apply for this benefit?

Nursery school children and school children who

- attend a general or vocational school
- do not receive any training payment
- receive benefits in accordance with Book II of the Sozialgesetzbuch (SGB II)

How is the benefit performed?

Would your child like to participate in communal midday meals at nursery school (KITA) or within the scope of school responsibility? Then submit an application. To do this, simply take the **ISS MIT: Mittagessen in Kindergarten & Schule (Midday meals in nursery school/school)** form, and, complete the front page of the application.

Have the reverse side completed by the provider (e.g. nursery school, support association (Förderverein), caterer). Submit the completed form to MainArbeit.

Your Administrator will check the application and transfer the money directly onto the stated account of the provider if it is approved. In addition, you must pay a minimal self-contribution of 1,-€ per meal.

Self-contribution? What is this? How does it work?

MainArbeit covers the costs. As you have to pay a self-contribution toward these costs, with your application, you authorise MainArbeit to transfer your monthly additional payment directly from your monthly requirements to the service provider

As a result, the complete amount can be sent to the provider.

You have to pay a monthly lump sum of 20,-€ for nursery school children.

For school children, you will be charged 1,-€ per month for each school day, but a maximum of 20,-€ per month.

This regulation does not apply if your self-contribution is invoiced to you directly by the provider.



MACH MIT Sport & Kultur

Explanation on sports and cultural participation

In addition to their regular monthly requirements, children, teenagers and young adults receive **benefits for education and participation – Leistungen für Bildung und Teilhabe**.

This also includes **taking over the costs for sports and cultural participation**. Examples of this are the membership fee for an association, the fees for a musical school or holiday leisure.

Who can apply for these benefits?

Children and teenagers under 18 years, who receive benefits in accordance with Book II of the Sozialgesetzbuch (SGB II)

What does „benefits for sports and cultural participation“ mean?

These benefits should make it possible for children and teenagers to join a club, to play an Instrument in a music school, to participate in holiday leisure activities etc. For this, a sum of money of 10,-€ per month or a total of 120,-€ is available per year which can be used for the things the children show interest in:

- Membership fees and contributions from the fields of sports, play and culture, such as the football club or ballet lessons etc.
- Lessons in arts subjects, such as extracurricular music lessons or learning an instrument (flute, violin, guitar etc.)
- Participation in leisure activities such as a fire brigade leisure time activity or a theatre project lasting several days.

How does it work?

Has your child already decided whether it wants to join a football club, or play an instrument, or participate in a holiday leisure activity? Then please submit an application.

To do this, simply take the form **MACH MIT: Sport & Kultur (sports and cultural activities)**, and complete the front page of the application.

Please ask the provider (the football club, music school etc.) to complete the rear page of the application. Submit the finished form to MainArbeit.

Your Administrator will check the application and upon approval, the annual amount of 120,-€ will be credited to the Bildungskarte (education card). If your child has not yet been issued an education card, it will be sent to you together with the permit.

Information about the education card can be found at www.bildungskarte-offenbach.de

How is the benefit performed?

The payment is transferred as a lump sum (maximum 120,-€) directly onto the account stated by the provider (back page)